

West Suffolk Joint Staff Consultative Panel

Title of Report:	Apprenticeship Strategy	
Report No:	JSP/JT/17/003	
Report to and date/s:	West Suffolk Joint Staff Consultative Panel	25 September 2017
Portfolio holder:	Councillor Stephen Edwards Portfolio Holder for Resources and Performance Tel: 01799 530325 Email: stephen.edwards@forest-heath.gov.uk	Councillor Ian Houlder Portfolio Holder for Resources and Performance Tel: 01284 810074 Email: ian.houlder@stedsbc.gov.uk
Lead officer:	Karen Points Assistant Director (Human Resources, Legal & Democratic Services) Tel: 01284 757015 Email: karen.points@westsuffolk.gov.uk	
Purpose of report:	<p>Link to OD Plan: 'Investing in people at recruitment stage. If there is a skills shortage, thinking wider and how we can bridge the gap and the time frame that suits the approach' is an objective in the Organisational Development Plan.</p> <p>This report outlines achievements to date and updates the panel on the progress made with apprenticeships, linked in particular to the new requirements and challenge of new apprenticeship standards and the Apprentice Levy and invites the panel to comment on the approach to be developed in our emerging new Workforce Strategy.</p>	
Recommendation:	The West Suffolk Joint Staff Consultative Panel are requested to <u>NOTE</u> the contents of Report JSP/JT/17/003, being the Apprenticeship Strategy report.	

Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i>		<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/>	
Consultation:		<ul style="list-style-type: none"> Unison, Leadership Team and Service Managers had been consulted on the Apprenticeship Strategy Report. 	
Alternative option(s):		<ul style="list-style-type: none"> The introduction of new legislation regarding Apprentice Levy and Standards means that to do nothing is not an option. 	
Implications:			
<i>Are there any financial implications? If yes, please give details</i>		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <ul style="list-style-type: none"> See Appendix A attached 	
<i>Are there any staffing implications? If yes, please give details</i>		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <ul style="list-style-type: none"> See Appendix A attached 	
<i>Are there any ICT implications? If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <ul style="list-style-type: none"> 	
<i>Are there any legal and/or policy implications? If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <ul style="list-style-type: none"> 	
<i>Are there any equality implications? If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <ul style="list-style-type: none"> 	
Risk/opportunity assessment:		<i>(potential hazards or opportunities affecting corporate, service or project objectives)</i>	
Risk area	Inherent level of risk (before controls)	Controls	Residual risk (after controls)
Failure to recruit apprentices and therefore loss of levy and skill development	Medium	Ensure effective recruitment including methods attractive to young people	Low
Ward(s) affected:		None	
Background papers: <i>(all background papers are to be published on the website and a link included)</i>		None	
Documents attached:		Appendix A – Apprenticeship Strategy	